



## North Coast Academy of Sport Basketball Program 2022-23

### About the Academy

Established in 1989, the North Coast Academy of Sport aims to assist young athletes from the region to achieve sporting excellence. The Academy is a non-profit organisation covering the NSW Coastal region extending from Laurieton to Tweed Heads. Programs in Numerous sports are offered, with the Academy working closely with the relevant state and regional sporting associations.

### About the Basketball Program

The Academy Basketball Program was originally established by the Academy in 1990, with the program running until 1998. The Academy reintroduced Basketball in 2006 and has partnered with Basketball NSW to assist in delivering the Basketball NSW High Performance Program – a three-tier system developed to identify, develop, and foster the skills of young athletes who aspire to compete at the representative, national, and international levels of basketball. For Country Athletes – the Developing Athlete Program (DAP) will be delivered through the Regional Academies of Sport Network.

Athletes will need to apply annually to join DAP/SPP/NPP, even if they have made said program in the previous year. The Developing Athlete Program (DAP) is the first tier of the Basketball NSW High Performance Program. From the athletes' perspective there is a strong focus on the identification, development, and support of individuals within the U14-U16 age groups.

The delivery of the DAP program through the North Coast Academy of Sport will include up to 40 athletes within the U14-U16 age groups who will be selected through a public call up followed by a selection trial.

### Basketball Program Structure

The program will involve:

- 1 x Trial Day – 16<sup>th</sup> October 2022, Grafton PCYC
- 1 x Induction & Education Day
- 4 x Training Sessions
- 1 x Inter-Academy Camp – 18-19<sup>th</sup> February 2023, Terrigal
- 'Your Local Club' Academy Games – 21-23<sup>rd</sup> April 2023, Wagga Wagga
- NCAS Education Program

### Staffing Structure

The staffing structure may include:

- 1 x Head Coach
- 2 x Assistant Coaches
- 2 x Floor Coaches
- 2 x Team Managers

Specialist coaches may be invited for specific training days.

Proudly supported by



Office  
of Sport



Your local club



REGIONAL  
ACADEMIES  
OF SPORT

I look forward to receiving your application and encourage you to contact the Academy with any queries.

Kind regards,

A handwritten signature in black ink, appearing to read 'D'Arcy Van den Bossche'.

**D'Arcy Van den Bossche**  
Executive Director  
North Coast Academy of Sport

# North Coast Academy of Sport

## POSITION DESCRIPTION

### 2022-23 Basketball Program – ASSISTANT COACH

#### Duties of the position

1. In conjunction with the Head Coach, other program staff, Basketball NSW and Academy representative, plan, develop and deliver the DAP Program for talented junior athletes under the principle of the Academy's STEP guidelines.
2. Attend all program activities, including Athlete Trials.
3. Supervise, instruct, and evaluate athletes in the program.
4. Liaise with specialist consultants and guest coaches.

#### Qualifications, Experience and Selection Criteria Required

1. Current Level 1 National Coaching Accreditation or higher
2. Minimum of five years coaching experience
3. Current Working with Children Check
4. Current First Aid Certificate
5. Completed the following Play by the Rules & Sport Integrity Australia courses;
  - Child Protection & Safeguarding
  - Harassment and Discrimination
  - Inclusive Coaching
  - Complaint Handling
  - Anti-Doping Fundamentals

#### Highly desirable

1. Demonstrated recent experience coaching basketball at representative level
2. Demonstrated basketball program planning and monitoring skills
3. A sound understanding of the pathways available within the sport and how this relates to programs such as NCAS
4. Experience working effectively within a small management
5. Demonstrated leadership skills including staff leadership and professional development skills
6. An understanding of the application of sports science to talent development programs
7. Highly developed communication skills
8. Computer skills, including email
9. Good organisational skills
10. Reliable and available weekends and committed to attending a couple of events during work hours/school holidays. Assistant coaches are expected to attend all program training sessions and events, such as the Academy Games.

#### Mandatory Requirements

All Academy program staff are obliged to satisfy Prohibited Employment Legislation requirements.

All Academy program staff are obliged to have;

- A valid NSW Working with Children Check.
- Completed the following Play by the Rules & Sport Integrity Australia courses;  
<https://elearning.sportintegrity.gov.au/login/index.php>
  - Child Protection & Safeguarding
  - Harassment and Discrimination

- Inclusive Coaching
- Complaint Handling
- Anti-Doping Fundamentals

### **Remuneration**

Depending on the satisfactory completion of your duties at the end of the program as determined by the NCAS Executive Director, the Academy shall pay you an honorarium. The amount of honorarium is to help reimburse you for all incidental expenses such as fuel, phone calls, stationery, and similar incidental expenses that you have incurred in the completion of your duties. No further claim for reimbursement of expenses can be made. The amount of the honorarium will be determined by the program management group.

### **Professional Development Support**

All coaches and managers are supported by the Academy's Coach Development Program. All coaches and managers are allocated \$200 per year to assist with any professional development expenses you have throughout that year. Please contact the NCAS Office if you have a professional development opportunity to which you would like to allocate these funds.

### **Communications**

The Assistant Coach will be required to communicate effectively with other program staff to support the success of the program. The Assistant Coach primarily reports to the program's Head Coach. The Assistant Coach may also liaise with the Academy's Executive Director from time to time. The Assistant Coach is ultimately accountable to the Academy's Sport Committee.

### **Term**

The duration of this appointment is for one program. Should your performance in the position breach any of NCAS policies, the NCAS Executive Director reserves the right to terminate the appointment immediately. Should the position holder wish to withdraw from the program prior to the end of the term, written notification must be made to the NCAS Executive Director.

# North Coast Academy of Sport

## POSITION DESCRIPTION

### 2022-23 Basketball Program – FLOOR COACH

#### Duties of the position

5. In conjunction with the Head Coach, other program staff, Basketball NSW and Academy representative, plan, develop and deliver the DAP Program for talented junior athletes under the principle of the Academy's STEP guidelines.
6. Attend all program training sessions, including Athlete Trials.
7. Supervise, instruct, and evaluate athletes in the program.
8. Liaise with specialist consultants and guest coaches.

#### Qualifications, Experience and Selection Criteria

##### Required

6. Current Level 1 National Coaching Accreditation or higher
7. Minimum of three years coaching experience
8. Current Working with Children Check
9. Current First Aid Certificate
10. Completed the following Play by the Rules & Sport Integrity Australia courses;
  - Child Protection & Safeguarding
  - Harassment and Discrimination
  - Inclusive Coaching
  - Complaint Handling
  - Anti-Doping Fundamentals

##### Highly desirable

11. Demonstrated recent experience coaching school basketball at representative level
12. Demonstrated basketball program planning and monitoring skills
13. A sound understanding of the pathways available within the sport and how this relates to programs such as NCAS
14. Experience working effectively within a small management
15. An understanding of the application of sports science to talent development programs
16. Highly developed communication skills
17. Computer skills, including email
18. Good organisational skills
19. Reliable and available weekends and committed to attending a couple of events during work hours/school holidays. May be may be asked to attend Academy Games dependent on program requirements.

#### Mandatory Requirements

All Academy program staff are obliged to satisfy Prohibited Employment Legislation requirements.

All Academy program staff are obliged to have;

- A valid NSW Working with Children Check.
- Completed the following Play by the Rules & Sport Integrity Australia courses;  
<https://elearning.sportintegrity.gov.au/login/index.php>
  - Child Protection & Safeguarding
  - Harassment and Discrimination
  - Inclusive Coaching

- Complaint Handling
- Anti-Doping Fundamentals

### **Professional Development Support**

All coaches and managers are supported by the Academy's Coach Development Program. All coaches and managers are allocated \$200 per year to assist with any professional development expenses you have throughout that year. Please contact the NCAS Office if you have a professional development opportunity to which you would like to allocate these funds.

### **Communications**

The Floor Coach will be required to communicate effectively with other program staff to support the success of the program. The Floor Coach primarily reports to the program's Head Coach. The Floor Coach may also liaise with the Academy's Executive Director from time to time. The Floor Coach is ultimately accountable to the Academy's Sport Committee.

### **Term**

The duration of this appointment is for one program. Should your performance in the position breach any of NCAS policies, the NCAS Executive Director reserves the right to terminate the appointment immediately. Should the position holder wish to withdraw from the program prior to the end of the term, written notification must be made to the NCAS Executive Director.

# North Coast Academy of Sport

## POSITION DESCRIPTION

### 2022-23 Basketball Program – MANAGER

#### Duties of the Position

The main duties of the Program Manager include:

1. Assisting in the planning and evaluation of the DAP Basketball program.
2. In conjunction with the Academy office, promote selection trials to schools and Basketball associations.
3. Booking /set up of venues, accommodation, transport, catering, training equipment and consultants as required for each event
4. Assisting in the ordering of supplies and services via the Academy office
5. Co-ordination of clothing and uniform requirements for the squad
6. Communication with athletes and their families either through the Academy Office, in person, by e-mail, post or telephone
7. Working with coaching staff on matters related to the safe and efficient conduct of the program
8. Working with the Academy office in the management of the program- including program budget
9. Attend all program activities, including Athlete Trials and Academy Games
10. Liaise with specialist consultants and guest coaches
11. Willingness to build strong team culture

#### Qualifications, Experience and Selection Criteria Required

11. Current Working with Children Check
12. Current First Aid Certificate & CPR
13. Completed the following Play by the Rules & Sport Integrity Australia courses;
  - Child Protection & Safeguarding
  - Harassment and Discrimination
  - Inclusive Coaching
  - Complaint Handling
  - Anti-Doping Fundamentals

#### Highly desirable

1. Sport administration / committee experience, preferably in the sport of Basketball.
2. Demonstrated basketball program planning and monitoring skills.
3. Developed communication skills.
4. Good organisational skills.
5. Budgeting and accounting skills.
6. Computer skills, including email.
7. Confidentiality (commitment to supporting the individual athlete with respect to the potential conflict with association/club commitments).
8. Reliable and available weekends and committed to attending a couple of events during work hours/school holidays. Must be available to attend Academy Games.

#### Mandatory Requirements

All Academy program staff are obliged to satisfy Prohibited Employment Legislation requirements.  
All Academy program staff are obliged to have;

- A valid NSW Working with Children Check.

- Completed the following Play by the Rules & Sport Integrity Australia courses;  
<https://elearning.sportintegrity.gov.au/login/index.php>
  - Child Protection & Safeguarding
  - Harassment and Discrimination
  - Inclusive Coaching
  - Complaint Handling
  - Anti-Doping Fundamentals

### **Remuneration**

Depending on the satisfactory completion of your duties at the end of the program as determined by the NCAS Executive Director, the Academy shall pay you an honorarium. The amount of honorarium is to help reimburse you for all incidental expenses such as fuel, phone calls, stationery, and similar incidental expenses that you have incurred in the completion of your duties. No further claim for reimbursement of expenses can be made. The amount of the honorarium will be determined by the program management group.

### **Professional Development Support**

All coaches and managers are supported by the Academy's Coach Development Program. All coaches and managers are allocated \$200 per year to assist with any professional development expenses you have throughout that year. Please contact the NCAS Office if you have a professional development opportunity to which you would like to allocate these funds.

### **Communications**

The Manager will be required to communicate effectively with other program staff to support the success of the program. All program staff report to the Head Coach. The Manager may also liaise with the Academy's Sport Programs Manager and Executive Director from time to time in relation to the running of the program. The Manager is ultimately accountable to the Academy's Sport Committee.

### **Term**

The duration of this appointment is for one program. Should your performance in the position breach any of NCAS policies, the NCAS Executive Director reserves the right to terminate the appointment immediately. Should the position holder wish to withdraw from the program prior to the end of the term, written notification must be made to the NCAS Executive Director.