



North Coast Academy of Sport  
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## North Coast Academy of Sport Swimming Program Staff Application 2020

### About the Academy

Established in 1989, the North Coast Academy of Sport aims to assist young athletes from the region to achieve sporting excellence. The Academy is a non-profit organisation covering a NSW coastal region extending from Laurieton to Tweed Heads. Programs in numerous sports are offered, with the Academy working closely with the relevant state and regional sporting associations.

### About the Swimming Program

In 2019 North Coast Academy of Sport successfully conducted a pilot swimming program running from May 2019 to October 2019. The Academy is excited to reinstate an official swimming program after a lengthy hiatus. Swimming has been a historically sturdy sport throughout the North Coast and the Academy notes the strength of our region's swimmers and swim coaches.

Athletes are invited to attend a Trials & Development Camp to be held at the Trinity Aquatic Centre - Lismore on the weekend of the 8th - 9th August 2020. From this camp selected athletes will be invited to join the swimming program which will begin on 13<sup>th</sup> September 2020.

Selected athletes' home coaches will also be invited to apply to join the program as Satellite Coaches which will include mentoring and coach development opportunities.

### Staffing Structure

Dependant on applications the Academy expects the swimming program staff structure to include the following positions:

Head Coach

Assistant Coach

Satellite Coaches

Consultant Coaches may be brought in for individual sessions

### Program Objectives

- To identify, recruit and develop talented junior athletes on the North Coast.
- To identify, recruit and mentor talented coaches of junior athletes on the North Coast.
- To provide those athletes & coaches with access to clearly defined pathways in swimming.
- To maintain a swimming program of excellence.

The program will be delivered through weekend camps and training days using the Trinity Aquatic Centre in Lismore as the program base. The Academy is proud to announce Trinity Aquatic Centre as program partner, enabling athletes to access a year-round open swimming pool. Pool and land-based programs will be offered for each athlete, with athletes being encouraged to complete a program commensurate with their age, experience and technical efficiency.

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*Giving Our Athletes The Edge*

### Swimming Program Dates

Please note the Academy expects the program to run from September 2020 – March 2021 and include weekend camps and training days.

Camps	Date	Location
Trials & Development Camp	8 <sup>th</sup> & 9 <sup>th</sup> August 2020	Trinity Aquatic Centre, Lismore
Camp 1	Sunday 13 <sup>th</sup> September 2020	Trinity Aquatic Centre, Lismore
Camp 2	Sunday 4 <sup>th</sup> October 2020	Trinity Aquatic Centre, Lismore
Camp 3	Sunday 1 <sup>st</sup> November 2020	Trinity Aquatic Centre, Lismore
Camp 4	Sunday 29 <sup>th</sup> November 2020	Trinity Aquatic Centre, Lismore
Camp 5	Sunday 7 <sup>th</sup> February 2021	Trinity Aquatic Centre, Lismore
Camp 6	Sunday 7 <sup>th</sup> March 2021	Trinity Aquatic Centre, Lismore

To contact the NCAS please phone 02-6620 3073 or email [programs@ncas.org.au](mailto:programs@ncas.org.au).

On behalf NCAS, I extend my thanks to the coaches who apply for a position in the program in the hope of gaining a new and rewarding experience.

Thank You and Best Wishes



**D'Arcy Van den Bossche**  
General Manager

# North Coast Academy of Sport

## POSITION DESCRIPTION



### 2020 Swimming Satellite Coach

The Satellite Coach position is open for application to coaches who have an athlete within the swimming program. Coaches who do not currently have an associated athlete within the NCAS swimming program may also apply. This position has been created with the intention of mentoring and developing local swim coaches as well as creating a high performance space where local coaches can share their knowledge with others.

#### Duties of this position

1. Attend all program activities as determined by the Head Coach.
2. Assist in the coaching and management of the program as directed to other program staff.

#### Qualifications, Experience and Selection Criteria

##### Required

1. Hold a current Development Level Coaching Accreditation
2. Current Working With Children Check
3. Current First Aid qualification (HLTAID003) and CPR (HLTAID001)
4. Completion of Swimming Australia Safe Sport module
5. Completion of Sport Integrity Australia (ASADA) Level 1 Anti-Doping course

##### Highly desirable

1. Experience coaching swimming club / association level and have shown a commitment to coaching
2. Demonstrate a desire to be committed to the program and a willingness to learn
3. Available weekends and training dates

#### Term

Satellite coaches are contracted for one program term. Coaches may reapply for the role in consecutive programs.

#### Communications

The Satellite Coach will be required to communicate effectively with other program staff to support the success of the program. All program staff primarily report to the program's Head Coach.

The coach may also liaise with the Academy's Executive General Manager and Sport Programs Manager from time to time. The coach is ultimately accountable to the Academy's Sport Committee.

#### Mandatory Requirements

All Academy program staff are obliged to satisfy Child Protection Legislation requirements. All Academy program staff must hold a current and valid NSW Working With Children Check. All Academy program staff are considered volunteers and will be required to satisfactorily complete this check before they commence their role within the program.

#### Relationship

Your relationship with the Academy is voluntarily. There is no employee / employer relationship between you and the Academy.

# North Coast Academy of Sport PROGRAM STAFF APPLICATION



## Swimming Program 2020

### IMPORTANT NOTES

1. It is a requirement to have fully completed applications emailed to: [programs@ncas.org.au](mailto:programs@ncas.org.au) to allow efficient distribution to selection panel members.
2. Interviews (if required) for the positions will take place following close of applications.
3. Certificates of relevant qualifications must be attached to your application for it to be considered.

Insert 'head and shoulders' recent photograph

### POSITION APPLYING FOR

- Satellite Coach

### DETAILS

NAME:

POSTAL ADDRESS & P/CODE:

EMAIL ADDRESS:

PHONE: Home:

Bus:

Mob:

Current CPR: Yes / No

Current First Aid: Yes / No

Expiry Date:

Expiry Date:

Date of Birth:

Working With Children Number:

Swim Club:

Associated Swim Athlete (NCAS):

National Coach Accreditation Scheme Level:

Expiry Date:

Are you prepared to complete a Prohibited Employment Declaration Form? (Yes/No)

**Brief history coaching experience:**

**RESPONSES TO SELECTION CRITERIA**

**In the box below, please specifically and accurately respond to each of the numbered selection criteria for the position/s to which you are applying, to allow the selection panel to accurately assess your application. It is recommended to cut and paste the selection criteria into the box below and then provide your response after each criterion. If you wish to provide additional information not covered with your above responses, please also include in the section below:**

(Expand this section space in your reply document if needed, or attach additional sheets)

**What unique qualities do you think you could bring to the program?**

(Expand the space in your reply document if needed, or attach additional sheets)

**REFEREES**

**Please provide the name, email and phone numbers of two referees that the selection panel can contact to support your application:**

**DECLARATION**

I ..... agree that I have provided accurate information in my application.

Signed:.....

Date:.....

**FOR FURTHER INFORMATION**

Claire McCulloch  
Sport Programs Manager, North Coast Academy of Sport  
Mobile: **0455 290 367**  
Office: (02) 6620 3073  
Email: [programs@ncas.org.au](mailto:programs@ncas.org.au)

**APPLICATIONS CLOSE**

Please ensure this form is completed in full and returned by e-mail to: [programs@ncas.org.au](mailto:programs@ncas.org.au)